



Frequently Asked Questions

CLAP@JC - NGO Mainstreaming CLD Scheme

General.

1. What is CLAP@JC – NGO Mainstreaming CLD Scheme?

Created and funded by The Hong Kong Jockey Club Charities Trust, the ten-year Trust-initiated Project CLAP@JC is Hong Kong's first cross-sectoral support platform on career and life development (CLD), aiming to foster a sustainable ecosystem by bringing together the education, business, and community sectors to smoothen the transition from school to work for all youth.

In order to facilitate the mainstreaming CLD services across agencies, CLAP@JC is working closely with the project co-creator, The Chinese University of Hong Kong, to incorporate CLD intervention into sub-vented youth services. We are thrilled to present the CLAP@JC - NGO Mainstreaming CLD Scheme, providing three kinds of subsidies, namely

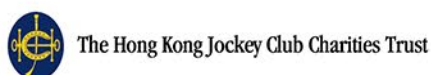
- CLAP@JC - All-Round CLD Mainstreaming Scheme (Network NGOs);
- 2021-2022 CLAP@JC - CLD Mainstreaming Program;
- 2021-2022 CLAP@JC - CLD Practicum & Exposure Campaign

Through adoption of CLAP@JC's service model, standards and resources in order to integrate CLD essentials into youth service.

2. Who could apply?

- **1. CLAP@JC - All-Round CLD Mainstreaming Scheme (Network NGOs):**
A charitable organization or non-governmental organisation (NGO) must be a bona fide non-profit making charitable organization exempted from tax under section 88 of the Inland Revenue Ordinance, who is interested in applying subsidies to incorporate CLD intervention into the subvented youth services unit is eligible to apply.
- **2. 2021-2022 CLAP@JC - CLD Mainstreaming Program:**
Sub-vented youth services units of a charitable organization or non-governmental organisation (NGO) must be a bona fide non-profit making charitable organization exempted from tax under section 88 of the Inland Revenue

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YWCA
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Ordinance, who is interested in applying subsidies to launch CLD program with adoption of CLAP@JC model and standard, is eligible to apply.

- **3. 2021-2022 CLAP@JC - CLD Practicum & Exposure Campaign:** Registered Social Worker(s) from Non-Governmental Organization (NGO) that is exempted from tax under Section 88 of the Inland Revenue Ordinance

3. Any preference in the eligibility of the application?

- NGOs/ services units with CLD service for Non-engaged youth (“NEYs”) or special target groups (“STGs”) including young mothers, youth-at-risk [i.e. including hidden youth, school dropouts, youth at high risk of dropping out of school, youth with anti-social behaviour(s)], ethnic minority youth, institutionalized youth and young ex-offenders will be given preference.
- If NGOs/service Units/social workers of NGOs aims to promote and organize CLD activities within the NGO, to incorporate CLD elements into her services units, and is able to provide a detailed plan of mainstreaming CLD services, it will be given preference.

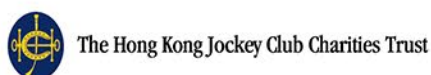
4. When to apply?

- CLAP@JC- ALL Round CLD Mainstreaming Scheme (Network NGOs) is on/before 30 June 2021.
- 2021-2022 CLAP@JC- CLD Mainstreaming program is on/before 31 May 2021.
- 2021-2022 CLAP@JC –CLD Practicum and Exposure Campaign on/before is 31 May 2021.

5. How to apply?

- The applicant shall submit the completed prescribed application form and attachments, if any, in a sealed envelope; and mailed or delivered by hand on or before 6pm on/before the stated deadline to:

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Rm 401, 4/F,
T. C. Cheng Building,
United College,
The Chinese University of Hong Kong,
Shatin, New Territories

Late submission or submission by facsimile or email should not be accepted.

6. How much for the subsidy?

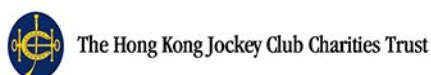
- There are three types of the CLAP@JC Mainstreaming CLD Scheme. The subsidies ranging from HK\$30,000 and up to \$1,500,000 max, with funding amount depending on the proposed CLD strategy in terms of content, modality and numbers of direct beneficiaries.
- CLAP@JC - All-Round CLD Mainstreaming Scheme (Network NGOs) with funding cap of HK 1.5M for 2 years period of the Scheme
- 2021-2022 CLAP@JC - CLD Mainstreaming Program with funding cap of HK 30K for the Program
- 2021-2022 CLAP@JC - CLD Practicum & Exposure Campaign with funding cap of HK 40K for the Campaign

7. For CLAP@JC –All Round Mainstreaming CLD scheme, what kind of subsidies are entitled in the application?

Five main categories are entitled in the application:

- PE of relief worker or supportive staffs (max 1.2M)
- Subsidies for social worker practicum and exposure campaign (max 40K)
- Subsidies for CLD program (man 100K)
- Incentive for youth participated in research study (Experiment & Control group) (max 60K & cash coupon 25K)
- Administrative and operation costs (e.g printing, transportation, stationery, max 20K)

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8. For CLAP@JC –All Round Mainstreaming CLD scheme, are there any other subsidies or supportive measures for the successful applicants?

- Partnership and co-creation supports will be rendered by 7 Resources NGOs.
- Infrastructure, CLD tools and manuals will be provided to support the implementation of CLD practice of Network NGOs.
- Capacity building for the social work practitioners – accredited training program, workshop, CoP, e-learning and case consultation & sharing.
- The youth beneficial of CLAP@JC from Network NGOs are entitled to join the “Youth Award scheme” .
- The youth practitioners are entitled to join the overseas study trip.
- The Network NGOs are invited to nominate and participate in the outstanding CLD practitioners award.
- Engagement in CLAP@JC Research and Evaluative study, independent evaluative study to built the prototypes of CLD intervention and evidence for mainstreaming and sustaining CLD.

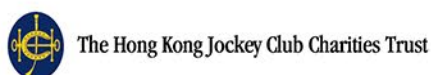
9. What is the application procedure of the CLAP@JC –All Round Mainstreaming CLD scheme?

- Each NGO applicant shall submit only ONE proposal using the prescribed application form on or before 30 June 2021, in which there is no limitation on the number and type of sub-vented youth service units within NGO involved in the Scheme.
- A Vetting Committee will be set up to assess proposals on a quality basis. The Scheme Secretariat will notify the eligible NGO applicants for further interview on or before the end of July 2021.
- Upon approval of applications, the Scheme Secretariat will notify the successful NGO applicant the term and conditions relating to the Scheme on or before the end of Aug 2021.

10. For CLAP@JC – All Round Mainstreaming CLD scheme, do the Networks NGOs have to partner one resources NGOs before submitting the applicants?

- Networks NGO (“NGO Applicant”) had to partnered with one of the CLAP@JC Resource NGOs before submitting the application and agreed to co-create CLD service.

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- If Networks NGO (“NGO applicant”) is not yet partnered with any of the resources NGOs before the submission of the application, CLAP@JC will assign and pair up the successful NGO applicant with one of the Resources NGOs to co-create CLD service.

11. Who are the CLAP@JC resources NGOs?

- The resources NGOs are as follows:
- Hong Kong Christian Services
- Hong Kong Children & Youth Services
- The Boy’s and Girls’ Club Association of Hong Kong
- Hong Kong Young Women’s Christian Association
- Caritas Hong Kong
- The Society of Rehabilitation and Crime Prevention
- Generation HK

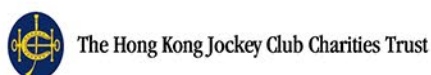
12. For CLAP@JC –All Round Mainstreaming CLD scheme, Any requirement of naming after the Hong Kong Jockey Club Charities Trust?

- It is not necessary for program or activities named after the Hong Kong Jockey Club Charities Trust.
- The Scheme is named after “CLAP@JC - All-Round CLD Mainstreaming Scheme (Network NGOs)”. At least three weeks approval period for any promotion / publication materials (not limit to caption, banner, poster, pamphlet, brochure, invitation card, admission ticket) with the CLAP@JC’s logo for any program/event in the Scheme with supported by CLAP@JC.

13. With the uncertainty of COVID-19, is there any room to make adjustment from the proposal? Will it affect the subsidized amount?

- NGO applicant will need to inform CLAP@JC proactively if they foresee any potential risks. Please also submit contingency plan with details to address the changes and needs based on the current situation to minimize the risk.
- Prior written approval must be obtained for any changes in activity content, output & outcome number of participants, sessions, format and others in the Scheme. CLAP@JC may, at its sole discretion, suspend or terminate the application of Network NGOs.

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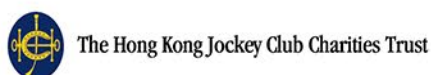
14. Within the 22 month period, do youth beneficiaries eligible to be nominate the youth award scheme? Or to participate others CLD program which subsidized from CLAP@JC?

- Direct youth beneficiaries who participated into experiment group from mainstreaming CLD service Scheme can participate are entitled to apply the “Youth-led Project Scheme, providing subsidies to pursuit one’s CLD goals and roadmap. Each successful applicants are entitled to grant a max amount of 15K for Youth-led Project Scheme (individual) Scheme and max amount of 40K for Youth-led Project Scheme (Group).
- Direct youth beneficiaries who participated into control group from mainstreaming CLD service Scheme are entitled to participate activities and programs from the scheme, and apply the “Youth-led Project Scheme” after the tracking last for the 22 months. The Scheme provides a substantial platform in supporting youth to overcome various barriers along their career and life development journey. It aims at helping youth identify or explore their capabilities and interests, and go on with formulating their own goals and action plans. Each successful applicants are entitled to grant a max amount of 15K for Youth-led Project Scheme (individual) Scheme and max amount of 40K for Youth-led Project Scheme (Group) for categories under professional skills, interest development etc.

15. If successful applicants of CLAP@JC – All Round Mainstreaming CLD scheme cannot arrange at least 50 youths to participate into the control group for research purpose within the 2 years service period, will it affect the subsidized amount?

- Funding amount depending on the proposed CLD strategy in terms of content, modality and numbers of direct beneficiaries. The NGO applicant should demonstrate commitment to the Scheme and strive to create synergy with their other service units, and should include her pledges and provision of mainstreaming & sustaining CLD plan & policy. If Network NGO makes changes to the details of Scheme without notifying CLAP@JC in advance, CLAP@JC may, at its sole discretion, suspend or terminate the participation of Network NGOs. In such circumstance, all expenses incurred would not be reimbursed. Prior written approval must be obtained for any changes in activity content, output & outcome number of participants, sessions, format and others in the Scheme.

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16. How can the questionnaire data, administrative data and narrative data be helpful for us to understand youth's CLD?

- By synthesizing these collaboratively collected data, we will be able to capture the development journey of NEY including its critical moments and turning points. These useful findings will deepen our understanding of key factors that can ignite NEY's passion to pursue meaningful CLD goals and develop, showcase, and leverage their unique values, attitudes, skills and knowledge (VASK).

17. What are the Special Target Groups ("STGs") in CLAP@JC?

STGs in CLAP@JC include young mothers, at-risk youth, ethnic minority youth and institutionalized youth. Moreover, there are still subtypes under at-risk youth, such as:

- hidden youth
- school dropouts
- youth at high risk of dropping out of school
- youth with anti-social behavior(s)

There are subtypes under institutionalized youth as well, such as:

- youth in residential care/social housing
- youth with criminal records

18. What is Youth Development & Intervention Framework ("YDIF" and Ecosystem-Based Navigation-Oriented CLD Competencies Framework?

- The first five-year CLAP@JC developed the YDIF approach. It outlines four key pillars—engagement, self-understanding, career and pathway exploration and career planning and management—whereby NEY can work on creating their career and life aspirations. The current CLAP@JC inherits the YDIF, not only incorporating four key pillars, but also further strengthening the approach with an ecosystem-based navigation-oriented framework. Under this framework, the co-creation journey with NEY—or what social workers used to call intervention—is divided into two progressive stages: activation stage and navigation stage. In other words, the four pillars run through the whole CLD journey and the relative weight of them may differ in these two stages.

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19. How to distinguish the activation and navigation stages?

- During the activation stage, social workers may empower NEY in establishing their initial meaningful engagement in forms of serious leisure development, traineeship, apprenticeship, second-chance education and employment. This establishment signals that NEY will then enter their next part of the journey: the navigation stage. The development of an actionable plan is an important turning point during the activation stage.
- Next, social workers accompany NEY to enter the navigation stage, which refers to a journey of navigating the learning/working opportunity structure. In the navigation stage, NEY may experience various online and offline services, such as self-assessment tools, career guidance and experiential or workplace learning.

20. For the intervention and control group of network NGOs, what types of data will be collected?

- For intervention group, questionnaire data and narrative data will be collected from youth at Month 0 and Month 4. For social workers, administrative data and narrative data will be collected from Month 0 to Month 4.
- For control group, youth will only have to provide questionnaire data. They need to complete the survey at Month 0, 4, 10, 16 & 22. Social workers will only have to provide administrative data from Month 0 to Month 22.

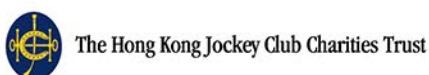
21. Will there be e-survey?

- Yes, in the form of Qualtrics or PDF as an interim measure. The data platform is currently under construction.

22. Apart from Professional Development Programme for Managerial Staff, what are the differences among Advanced Certificate Programme in CLD Services for NEY, Three-day and Half-day Training on CLD Services for NEY?

- While the former one is an in-depth accredited programme, the latter two are comprised of introductory courses intended predominantly for CLAP@JC newcomers.

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