

OUTREACH TEMPLATES

Subject: Introduction and Collaboration Opportunity

Dear [Teacher/Principal's Name],

I hope this message finds you well. My name is [Your Name], and I represent [Your Organization]. We are passionate about supporting career development initiatives in secondary schools and would love to explore potential collaboration opportunities with [School's Name].

We believe that together we can enhance the career pathways available to your students, providing them with valuable insights and experiences that align with their aspirations.

Could we schedule a brief meeting to discuss this further? I look forward to the possibility of working together to make a positive impact on your students' futures.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]

外聯電郵範本

主題：商校合作機會

親愛的 [教師/校長姓名]，

希望您一切安好。我是 [您的名字]，我代表 [您的組織]。我們熱衷於支持中學的職業生涯發展計劃，並希望與 [學校名稱] 探索潛在的合作機會。

我們相信，通過合作，我們可以增強您的學生的職業發展途徑，為他們提供有價值的見解和經驗，幫助他們實現自己的抱負。

我們能否安排一次簡短的會議進一步討論？期待能與您合作，為您學生的未來帶來積極的影響。

誠摯問候，

[您的名字]

[您的職位]

[您的組織]

[您的聯絡資訊]